

In a continuing effort to improve customer service, University Procurement – Newark wants to remind the campus community that the following commodities cannot be purchased using a Quick Order:



Quick orders cannot be used to purchase the following:

- Animals (Newark Only)
- Biological agents
- Controlled substances
- Equipment requiring utilities hook-up
- Furniture, carpeting, and window treatments
- Hazardous waste disposal
- Imported equipment requiring customs clearance
- Leases
- Legal Services
- Lobbyists
- Plaques to be affixed on buildings or university-owned property and monuments
- Professional services
- Radioactive materials
- Select agents and toxins